

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government	4. Purchase Order No. 306-16-8071	12. HUB: N/A	13. Order Type: Service
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185 *VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE." 3. Destination of goods or service FOB Destination Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701	5. PCC C	14. Vendor Identification No: 19546011263	
	6. Current Document Num	15. Vendor Address: Lone Star Holdings LLC dba Lone Star Overnight 1601 Headway Circle Austin, TX 78754	
	7. Total Encumbrance \$60.00		
	8. REF DOC		
	9. Service Period or Expected Delivery Date: 9/1/2015 - 8/31/2015	16. Vendor Contact Info: Phone: (800) 800-8984 Fax: (512) 491-8026 Email: cgarbade@lso.com	
10. NIGP Code 962-24	<u>INTERNAL PO ONLY</u>		
11. Agency Contact: Pam Rodriguez Email: prodriquez@tsl.texas.gov		Phone: (512) 463-3037 Fax: (512) 475-3393	

17. Description

Texas Overnight, Second Day and Small Parcel Delivery Services.

Contract No. 962-M1

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT
001	17111	16	7286	7051	\$50.00
002	43111	16	7286	7054	\$10.00
Total:					\$60.00

19. Legal Cites:

20. Division Tracking Number: LDN 16-008, TBP 16-18

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency. If you need further proof of this, please contact the Agency Contact in box #11.

Confirmation of receipt is required, please sign box #23 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

22. Approval Signature 	Date 8/27/2015	23. Vendor Signature	Date
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**Texas State Library & Archives Commission
Purchase Requisition & Blanket/Non-PR Form**

RECEIVED

JUN 22 2015

PURCHASING

Fiscal Year 2016

☐ Purchase Requisition (PR) ☒ Blanket/Non-PR*

Blanket PO#: _____

*CFO Signature not required for blankets.

PO #: 16-

Division Tracking #: LDN 16-008

Previous PO #: 15-8053

Encumbrance Number: _____

Requested Delivery Date: _____

Vendor Name: Lone Star Holdings, LLC - DBA Lone Star Overnight

Address: 1601 Headway Circle

City, State, Zip: Austin, TX 78754

Phone: 512-740-4733 Fax: _____

Contact Name: Rhonda James

Email: rjames@lso.com

Vendor ID#: _____

DUNS: _____ *complete if using federal funds*

SAM Expiration Date: _____ *complete if using federal funds*

Item Description	Commodity Code	Qty	Unit	Unit Price	Total Amount	Index	Agency Object	Comp Object
+ Texas Overnight, Second Day, and - Small Parcel Delivery.	962-24	1	Lot	\$50.00	\$50.00	17111	7051	7286
Subtotal					\$50.00	<i>if applicable</i>		
Shipping & Handling					\$0.00			
Grand Total					\$50.00			

Special Instructions: _____

Division Proprietary Statement (to be filled out if service or commodity will not be competitively bid)

1. Requestor or Contract Manager Signature (always required)

Rose Willrich 463-5432

Type name & phone number of Requestor or Contract Manager

2. Purchasing Liaison Signature

Date

3. Division Director Signature (always required)

Date

4. If IT related, send PR to Accessibility Team.

For Accessibility Team:
ADA Compliant: (Circle One) YES NO

5. Director or IRT (if required)

Date

6. Executive Signature (if required)

Date

7. Chief Fiscal Officer (always required)*

Date

Ordered by

Date

Estimated Delivery Date

Received by (Signature)

Date

Texas State Library & Archives Commission
Purchase Requisition & Blanket/Non-PR Form

CONFLICT OF INTEREST: Per Section 2155.003 of the Texas Government Code, by signing this PR, I certify that I have no interest in, or in any manner am personally connected with, the contract or bid to be awarded under this Purchase Requisition (PR) for the purchase of furnishing, supplies, materials, services, and/or equipment by TSLAC. I further certify that neither I nor any member of my family (spouse or dependent child), have nor will accept or receive from any person, firm or corporation to whom a contract or bid may be awarded, directly or indirectly, by rebate, gift, or otherwise, any money or other thing of value whatsoever, nor shall I/we receive any promise, obligation, or contract for future reward or compensation from any party. I acknowledge that I may be dismissed if it is discovered that I/we have violated the aforementioned statute.

If no vendor is designated by requestor on this PR, the Purchasing staff will notify all signatories for ratification of the above certification to ensure compliance with the statute.

Rev. 05/15/2015

Vendor Change Approvals:

Please initial and date accordingly

		1. _____		3. _____		5. _____		7. _____
Purchasing Signature	Date	2. _____		4. _____		6. _____		

Fiscal Year 2016

LSTA #

SAM Expiration Date:

Special Instructions: **FY16 RENEWALS**

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Date _____

**Texas State Library & Archives Commission
Purchase Requisition & Blanket/Non-PR Form**

[Signature] 6-19-15 PJ Rodriguez 8/27/2015
2. Purchasing Liaison Signature Date Ordered by Date

Cynthia Smith 8-7-15 9/1/15 - 8/31/2016
3. Division Director Signature (always required) Date Estimated Delivery Date

**4. If IT related, send PR to Accessibility Team.
For Accessibility Team:
ADA Compliant: (Circle One) YES NO**

5. Director or IRT (if required) Date

Received by (Signature) Date

CONFLICT OF INTEREST: Per Section 2155.003 of the Texas Government Code, by signing this PR, I certify that I have no interest in, or in any manner am personally connected with, the contract or bid to be awarded under this Purchase Requisition (PR) for the purchase of furnishing, supplies, materials, services, and/or equipment by TSLAC. I further certify that neither I nor any member of my family (spouse or dependent child), have nor will accept or receive from any person, firm or corporation to whom a contract or bid may be awarded, directly or indirectly, by rebate, gift, or otherwise, any money or other thing of value whatsoever, nor shall I/we receive any promise, obligation, or contract for future reward or compensation from any party. I acknowledge that I may be dismissed if it is discovered that I/we have violated the aforementioned statute.

If no vendor is designated by requestor on this PR, the Purchasing staff will notify all signatories for ratification of the above certification to ensure compliance with the statute.

Rev: 2/26/2015

Vendor Change Approvals:

Please initial and date accordingly

Purchasing Signature

Date

1. _____ 3. _____ 5. _____ 7. _____
2. _____ 4. _____ 6. _____